

# Bethany St. Joseph Corporation

## Job Description

**Job Title:** Staff Nurse, L.P.N.  
**Department:** Nursing  
**Supervised By:** Director of Nursing

### **JOB SUMMARY:**

- A. The Staff Nurse L.P.N. will be responsible for assessing individual resident's needs, as well as planning, implementing, and evaluating care for a defined group of residents, under the direct supervision of a Registered Nurse.
- B. The Staff Nurse L.P.N. coordinates many of the services that affect residents and their families in the protection and promotion of wellness.

### **JOB FUNCTIONS:**

- A. The L.P.N. provides professional nursing care to the residents in their assigned area and in other areas as needed.
- B. Administers medications and does treatments as ordered by a Physician.
- C. Reviews Physician Orders and ensures accuracy of Medication Sheets.
- D. Assists in the development of resident care plans.
- E. Goes on routine rounds with all patients in assigned unit notes any changes in condition.
- F. Documents all information regarding a resident's physical, emotional, social, and spiritual wellbeing in the electronic charting system. Charting is done electronically in all Bethany St. Joseph Corporation Facilities.
- G. Prepares residents for admission, transfer, or discharge.
- H. Instructs residents and their families in self-help and self-care.
- I. Supervises C.N.A.'s working in assigned unit and directs them in their job duties.
- J. Will be required to attend in-services and department meetings as needed.
- K. Ensures that resident rights are maintained at all times and reports any suspected violations immediately according to facility policy.
- L. Complies with all policies and procedures of Bethany St. Joseph Corporation and with those of the individual facility.
- M. Performs other job related duties as assigned.

### **QUALIFICATIONS:**

- A. Currently licensed as an L.P.N. in the State of Wisconsin.
- B. Has the ability to organize, plan, and direct nursing care under the supervision of a Registered Nurse (R.N.).
- C. Must be certified in C.P.R. or have the ability to obtain certification within 6 months.

### **WORKING CONDITIONS:**

- A. Repetitive pushing, pulling, and lifting tasks of 50 pounds or more.
- B. Frequent exposure to unpleasant sights, sounds, and odors.
- C. Constant exposure to blood and bodily fluids.
- D. Majority of shift is spent on your feet.
- E. Repetitive exposure to water/soap solutions.
- F. May be required to work on clinical nursing unit other than your regularly assigned one in order to maintain a high standard of patient care.
- G. Hourly, non-exempt position. Hours may vary according to facility needs.

**This job description is not intended to be all-inclusive. Bethany St. Joseph Corporation reserves the right to revise or change job duties and responsibilities as the need arises. This job description does not constitute a written or implied contract of employment.**

*Bethany St. Joseph Corporation is an Equal Opportunity Employer*